



Rio Arriba County Detention Center (RACDC) POLICY 014: INTERNAL INVESTIGATIONS

The administrator shall maintain a process for conducting internal investigations for alleged acts or for complaints made against detention center staff.

Procedure:

1. The administrator shall designate an officer from the Rio Arriba County Detention facility to investigate alleged acts or complaints made to the detention center.
2. The investigating officer shall submit a written report of his/her findings, to the administrator along with recommendations for action to be taken, if any.
3. The administrator shall review the investigation officer's report and recommendation. If action must be taken, the county manager will be notified.
4. In a case where a criminal act is believed to have taken place, the administrator shall contact a law enforcement agency to conduct an investigation.
5. In the event that the Rio Arriba County Detention facility staff cannot or should not perform the investigation, an outside agency will be contacted to perform the investigation.